



General Certificate of Secondary Education
2022

Centre Number

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Candidate Number

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Learning for Life and Work: Modular

Unit 3
Employability



[GLF31]

GLF31

WEDNESDAY 25 MAY, AFTERNOON

TIME

1 hour.

INSTRUCTIONS TO CANDIDATES

Write your Centre Number and Candidate Number in the spaces provided at the top of this page.

You must answer the questions in the spaces provided.

Do not write outside the boxed area on each page or on blank pages.

Complete in black ink only. **Do not write with a gel pen.**

Answer **all** questions in this paper.

INFORMATION FOR CANDIDATES

The total mark for this paper is 60.

Quality of written communication will be assessed in Questions **5(a)**, **5(b)** and **6**.

Figures in brackets printed down the right-hand side of pages indicate the marks awarded to each question or part question.



Answer **all** questions

1 (a) Write down **two** environmental issues in the workplace.

_____ [1]

_____ [1]

(b) Explain **one** reason why an entrepreneur may not use a bank loan as a funding option for their business.

_____ [2]

(c) Describe **one** reason why employers are responsible for their employees wearing protective gear in the workplace.

_____ [2]



(d) Explain **two** reasons why a job applicant would participate in a mock interview.

1. _____

2. _____

_____ [4]

[Turn over



2 (a) Name **two** examples of changing employment patterns.

_____ [1]

_____ [1]

(b) Describe **one** reason why social media use is an important part of the code of conduct in the workplace.

_____ [2]

(c) Explain **one** reason why it is important for a young person to set targets when planning a career.

_____ [2]



(d) Explain **two** disadvantages of being self-employed.

1. _____

2. _____

[4]



3 (a) Name **two** sources that could help a young person develop their decision-making strategies for their career.

_____ [1]

_____ [1]

(b) Explain **one** way offering a scholarship programme demonstrates a business's social responsibility.

_____ [2]

(c) Explain **one** reason an employment contract is important in the workplace.

_____ [2]



(d) Explain **two** reasons why teamwork skills are important for a successful career.

1. _____

2. _____

_____ [4]



4 (a) Explain **two** ways an employer can manage conflict in the workplace.

1. _____

2. _____

_____ [4]

(b) Explain **two** consequences to employees of not meeting their responsibilities in the workplace.

1. _____

2. _____

_____ [4]





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(Questions continue overleaf)



Source A: Stress in the workplace

Work is the most common cause of stress for UK adults, with 59% experiencing it.

One in five (21%) UK workers experience moderate to high levels of work-related stress several times per week.

Long working hours (21%) are the most common cause of work-related stress, followed by concerns about work performance – both workers' own performance (13%) and that of others, such as junior members of staff (14%) – and customer or client satisfaction levels (11%).

72% of higher earners (i.e. those earning more than £40,000) are the most likely to experience work-related stress.

More than one in ten say that stress causes them to take sick days from work.

Almost half (45%) of UK workers say their place of work does not have anything in place to help reduce employees' stress levels and improve their mental wellbeing.

Adapted from "The 2020 UK workplace stress survey" © Perkbox



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For Examiner's use only	
Question Number	Marks
1	
2	
3	
4	
5	
6	

Total Marks	
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Examiner Number

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